

Guidelines for use of a Scribe for Blind Candidates for Online Test.

A Scribe on behalf of Visually Handicapped (Blind) candidates may be used. In all such cases where a scribe is used, the following rules will apply :

- Please ensure eligibility to use a Scribe as per the rules governing the recruitment of Persons with Disabilities.
- The candidate has the discretion for opting his/her own scribe at his/her own cost.
- The academic qualification of the scribe should be one grade lower than the stipulated eligibility criteria for the candidate.
- The scribe should possess lesser marks than the candidate and not more than 60% marks in his own academic stream.
- Both the candidates as well as the scribe will have to give a suitable undertaking as per the format attached that the scribe fulfills all the stipulated eligibility criteria as per the prevailing rules / Guidelines. In case it later transpires that the scribe did not comply with any of the laid down existing provisions or had suppressed material facts, the candidature of the applicant will stand cancelled, irrespective of the written examination.
- The scribe should produce an original identity proof issued by govt. authority.
- Candidates availing a Scribe shall be allowed for compensatory time of 20 Minutes per Hour.
- A sample practice test will be available online before the examination. Candidates are advised to get familiar with the online examination system.
- In the test of Quantitative Aptitude the questions based on graph/table and in the test of Reasoning Non -Verbal items if any will not be displayed to Visually Impaired candidates (under Blind/low Vision). They however would have to attend to remaining questions in the respective test. The candidates will be awarded marks based on the overall average for the respective test.
- Any decision pertaining to allowing the scribe or disallowing the scribe will be made by the Authorities from MESCOM present in the test centre with sufficient justification after verification of the documents.

Please fill up the Declaration and Scribe Declaration

1. We, the undersigned, Sri/Smt/Kum. _____ eligible candidate for the aptitude test for recruitment of Assistant / Junior Assistant in MESCOM. Application Id No _____ and Sri/Smt/Kum. _____ scribe for the candidate, do hereby declare that :

- i. The candidate is blind and he / she needs a scribe as permissible under the government rules governing the recruitment of physically challenged persons.
- ii. The scribe is identified by the candidate as per own choice and at own cost.
- iii. The scribe fulfill the following criteria.
 - a. He/she is one grade lower to the candidate.
 - b. He/ She has secured lesser marks than the candidate and not more than 60% marks in the last examination passed in his/her own academic stream.

Particulars of Scribe	
i. Name of Scribe	
ii. Name of last examination passed in his / her academic stream.	
iii. Percentage of marks secured	

Qualification/Grade (Whether SSLC,PUC etc.)	
Candidate	Scribe

Copy of academic certificate / mark sheet of the candidate and scribe is enclosed in support of the above:

2. The candidate is blind and he/she needs a scribe as permissible under the Government rules governing the recruitment of Persons with Disability.
3. As per the rules, the candidate availing services of a scribe is eligible for compensating time of 20 minutes per hour.
4. We jointly understand that the scribe shall only record the answer as suggested by the candidate and shall not import his / her knowledge/ make any gesture/ sound or movement to indicate correctness or otherwise of any answer option.
5. I _____ (Scribe), am not a candidate for this recruitment.
6. Any misconduct committed by the scribe amount to a misconduct committed by the candidate who is using the scribe and is liable for disciplinary action as may be deemed appropriate.
7. We hereby declare that all the above statements made by us are true and correct to the best of our knowledge and belief. We also understand that in case it is detected at any stage of recruitment that we do not fulfill the eligibility norms and/ or that information furnished by us incorrect / false or that we have suppressed any material fact (s), the candidature of the applicant will stand cancelled, irrespective of the result of written test if any of these shortcomings is / are detected even after the candidate's selection , his/ her services are liable to be terminated. In such circumstances, both signatories will be liable to disciplinary action / criminal prosecution.

Recent color passport size photograph of Scribe	Scribe	Candidate
	Name :	Name :
	Signature:	Signature:
	Address:	Address:
	Contact No:	Contact No:

Signature of Observers

Signature of Invigilator